OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – JANUARY 13, 2015

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, January 13, 2015, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Elton J. LeBlanc, Vice President; Mr. Harold J. Anderson, Secretary and Mr. P. James DiFatta, Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Ted Roche, Project Manager; Mr. Sal Cusimano, Agreement Analyst; Mr. Jim Lawler, AON; Mr.’s David Fennelly, Todd Fuller and Gary Poirrier, Associated Terminals of St. Bernard; Mr. David Boyd, Burk-Kleinpeter, Inc; Mr.’s Tracy Fredin and John Shepard, Hamline University; Mr. Will Evans, Hatch Mott MacDonald; Mr. Jim Simmons, N-Y & Assoc. and Ms. Ashley Coker, Sher Garner.

Vice President LeBlanc announced that the floor was open for nominations for the office of President.

Mr. DiFatta nominated Mr. Anderson for the office of President. Mr. LeBlanc seconded the nomination. Vice President LeBlanc closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. Anderson President by acclamation.

Vice President LeBlanc announced that the floor was open for nominations for the office of Vice President.

Mr. DiFatta nominated Mr. LeBlanc for the position of Vice President. Mr. Anderson seconded the nomination. Vice President LeBlanc closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. LeBlanc Vice President by acclamation.

Vice President LeBlanc announced that the floor was open for nominations for the office of Secretary and Treasurer, due to two vacant board member seats.

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Mr. Anderson nominated Mr. DiFatta for the position of Secretary and Treasurer. Mr. LeBlanc seconded the nomination. Vice President LeBlanc closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and (1) abstaining to elect Mr. DiFatta Secretary and Treasure by acclamation.

President Anderson recognized Mr. LeBlanc and presented him with a plaque for his service as President for 2014. President Anderson proceeded with the meeting.

President Anderson asked if there were any public comments in accordance with R.S. 42:5(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on December 9, 2014.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved a consent request for Raymond Vath to rebuild/construct a residential bulkhead and dock along Bayou La Loutre, 4814 Hopedale Highway, Hopedale Subdivision 1. Also, Mr. Graves gave an update on current and past consent requests.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved Change Order No. 1for Barriere Construction Co., LLC relating to the Boasso Site Asphalt Repairs and Replacement project. An overrun of $12,142.75. Mr. Heaphy gave an update on the project and change order.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved changes to St. Bernard Port, Harbor and Terminal District Vessel Moorings – Miss. River AP 86.5, 89.5 & 90.5 MHP Tariff No. 1, St. Bernard Port, Harbor and Terminal District Arabi Terminal Tariff No. 1 and St. Bernard Port, Harbor and Terminal District Violet Terminal Tariff No. 1 updating board members names, index pages and page numbers.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved change to page C-10 of the Fiscal Policy Manual.

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President Anderson recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services, FEMA projects and Lessees Arrears. The Board discussed the Finance Report. President Anderson thanked Mr. Heaphy for his report.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to accept the renewal Insurance Package for policies ending January 29, 2015, upon the recommendation of the Agent of Record (AON). Mr. Lawler spoke on the Port’s renewal option relating to insurance.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the Board discussed authorization for the Executive Director to enter into a professional services contract with Hamlin University to develop software and provide hardware for an educational, public Kiosk. Mr. John Shepard and Mr. Tracy Ferdin discussed and demonstrated what an educational, public kiosk would look like for the Port.

On substitute motion of Mr. DiFatta, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to enter into a professional services contract with Hamlin University, not to exceed $37,000., to develop software and provide hardware for an educational, public Kiosk.

On motion of Mr. DiFatta, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to enter into a professional services contract with Burk-Kleinpeter, Inc. to assist, plan and prepare the 2015 TIGER Grant Application, not to exceed $15,000

President Anderson recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel recognized Mr. Roche who discussed construction projects: Turning Dolphin, Boasso Asphalt and Arabi Drainage. Dr. Scafidel discussed the Port’s Christmas Open House, participating in the Battle of New Orleans by enabling the Park Service to utilize the 2nd Floor Event room for check-in and organizing purposes and reminding the Board on its requirement to fill out the Personal Disclosure forms and submit them by May 15, 2015. The Board thanked Dr. Scafidel for his report.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to convene Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port at 1:17 p.m.

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On motion of Mr. DiFatta, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to reconvene regular session at 1:37

p. m.

President Anderson asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Anderson asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. DiFatta, seconded by Mr. LeBlanc, the meeting was adjourned.

/s/ P. James DiFatta, Secretary